



## **MOBIS SCHEDULE AND PRICELIST GENERAL SERVICES ADMINISTRATION**

**Federal Acquisition Service**  
*Authorized Federal Supply Schedule Price List*

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: <http://www.GSAAdvantage.gov>.

**Schedule for – MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)**

**FSG: 874      FSC: R499**

**CONTRACT NUMBER:    GS-10F-0257U**

**CONTRACT PERIOD:    June 10, 2013 through June 09, 2018**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>

For more information about our schedule and contract administration please contact:

Bel Leong-Hong  
President & CEO  
Office: 301-948-1682  
E-Mail: [bel@kaiglobal.com](mailto:bel@kaiglobal.com)

Our company information is:

Knowledge Advantage, Inc.  
1 Bayswater Court  
Gaithersburg, MD 20878-2083

Office Number:    301-948-1682  
Fax Number:        301-924-0755  
Website:            [www.kaiglobal.com](http://www.kaiglobal.com)  
Email:                [bel@kaiglobal.com](mailto:bel@kaiglobal.com)

**Business Size: Small, Disadvantaged, Economically-Disadvantaged, Woman-Owned Business**



## MOBIS SCHEDULE AND PRICELIST

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## MOBIS SCHEDULE AND PRICELIST

### **CUSTOMER INFORMATION:**

- 1a. Awarded Special Item Number(s):  
SIN 874-1 & SIN 871-1RC: Integrated Consulting Services  
SIN 874-7 & SIN 874-7RC: Integrated Business Program Support Services
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. Please see page 5 for the MOBIS Price List
- 1c. Please see page 6 for the MOBIS Labor Categories descriptions.
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic Coverage (delivery area): Domestic Only
5. Point(s) of production: Same as company address
6. Discount from list prices: Government net prices (discounts already deducted). See Attachment
7. Quantity discounts: None Offered
8. Prompt payment terms: Net 30 days
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will not accept over \$3,000
10. Foreign Items: None
- 11a. Time of Delivery: Specified on the Task Order
- 11b. Expedited Delivery: Contact Contractor
- 11c. Overnight and 2-day Delivery: Contact Contractor
- 11d. Urgent Requirements: Contact Contractor
12. F.O.B. Point(s): Destination
- 13a. Ordering Address: Same as company address
- 13b. Ordering Procedures: Contact Contractor
14. Payment Address: Same as company address
15. Warranty Provision: Contractor's standard commercial warranty
16. Export Packing Charges: N/A

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17. Terms and conditions of Government purchase card acceptance: Contact Contractor
18. Terms and conditions of rental, maintenance, and repair: N/A
19. Terms and conditions of installation: N/A
- 20a. Terms and conditions of repair parts indicating date of parts price and any discounts from list prices: N/A
- 20b. Terms and conditions of any other services: N/A
21. List of Service and Distributions Points: N/A
22. List of Participating Dealers: N/A
23. Preventative Maintenance: N/A
- 24a. Special Attributes: N/A
- 24b. Section 508 Compliance: If applicable, Section 508 compliance information is available on Electronic Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
25. Data Universal Numbering System (DUNS) Number: 08-9814771
26. Registration in Central Contractor Registration (CCR) Database: Registered

## **MOBIS SCHEDULE AND PRICELIST**

### **SERVICE OFFERINGS**

#### **SIN 874-1: Integrated Consulting Services**

KAI will provide expert advice, assistance, guidance or counseling in support of an agency's mission oriented business functions. This may include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts.

Examples of consultation include but are not limited to: strategic, business and action planning; high performance work; process and productivity improvement; systems alignment; leadership systems; organizational assessments; cycle time; performance measures and indicators; program audits, evaluations, and customized training.

#### **SIN 874-7: Integrated Business Program Support Services**

KAI will provide management or integration of programs and projects to include such areas as: program management, program oversight, project management and program integration of a limited duration.

A variety of functions may be utilized to support program integration or project management tasks.

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### MOBIS PRICELIST

<b>SIN 874-1: Integrated Consulting Services</b>	
<b>Knowledge Advantage, Inc. (KAI) Fully Burdened Labor Rates</b>	
<b>Labor Category</b>	<b>GSA Rate</b>
Executive/Principal I	\$280.00
Executive/Principal II	\$216.49
Subject Matter Expert I	\$264.98
Subject Matter Expert II	\$239.98
Subject Matter Expert III	\$191.99
Subject Matter Expert IV	\$141.99
Subject Matter Expert V	\$120.50
Program Manager I	\$199.98
Program Manager II	\$175.00
Program Manager III	\$160.00
Program Manager IV	\$125.00
Program Manager V	\$95.00
Analyst I	\$160.00
Analyst II	\$115.00
Analyst III	\$108.00
Analyst IV	\$90.00
Analyst V	\$72.00
Program Assistant/Research Assistant I	\$41.25
Program Assistant/Research Assistant II	\$33.70

## MOBIS SCHEDULE AND PRICELIST

<b>SIN 874-7: Integrated Business Program Support Services</b>	
<b>Knowledge Advantage, Inc. (KAI) Fully Burdened Labor Rates</b>	
<b>Labor Category</b>	<b>GSA Rate</b>
Executive/Principal I	\$280.00
Executive/Principal II	\$216.49
Program Manager I	\$199.98
Program Manager II	\$175.00
Program Manager III	\$160.00
Program Manager IV	\$125.00
Program Manager V	\$95.00
Analyst I	\$160.00
Analyst II	\$115.00
Analyst III	\$108.00
Analyst IV	\$90.00
Analyst V	\$72.00
Program Assistant/Research Assistant I	\$41.25
Program Assistant/Research Assistant II	\$33.70

## MOBIS SCHEDULE AND PRICELIST

### **MOBIS LABOR CATEGORIES**

#### **Job Title: Executive/Principal I**

Functional Responsibility: A recognized authority or expert in one or more business improvement subject area, including, but not limited to: change management, strategic and business planning, development of leadership/management skills, organizational design, benchmarking, training development, performance measurement, customer analysis, information management, process modeling and analysis, performance measurement, and Business Process Reengineering (BPR) methodologies. Provides expert strategic guidance and direction to teams performing business improvement engagements based on experience leading or managing large organizations.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Fifteen (15) years of experience in the areas of business improvement, strategic business planning, management, and organizational techniques. Experience leading or managing large governmental or commercial organizations. Demonstrated ability and experience in management consulting at the senior management level. Familiar with strategies for process improvements, business analysis methods and techniques, consulting strategies and techniques, best practices, and organizational development.

#### **Job Title: Executive/Principal II**

Functional Responsibility: A recognized authority or expert in one or more business improvement subject area, including, but not limited to: change management, strategic and business planning, development of leadership/management skills, organizational design, benchmarking, training development, performance measurement, customer analysis, information management, process modeling and analysis, performance measurement, and Business Process Reengineering (BPR) methodologies. Provides expert strategic guidance and direction to teams performing business improvement engagements based on experience leading or managing large organizations.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Twelve (12) years of experience in the areas of business improvement, strategic business planning, management, and organizational techniques. Experience leading or managing governmental or commercial organizations. Demonstrated ability and experience in management consulting at the management level. Familiar with strategies for process improvements, business analysis methods and techniques, consulting strategies and techniques, best practices, and organizational development.

#### **Job Title: Subject Matter Expert I**

Functional Responsibility: A recognized authority or expert in one or more business improvement subject areas, including, but not limited to: change management, strategic and business planning, development of leadership/management skills, organizational design, benchmarking, training development, performance measurement, customer analysis, information management, process modeling and analysis, performance measurement, and Business Process Reengineering (BPR) methodologies. Provides expert guidance and direction to teams performing business improvement programs.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Fifteen (15) years of experience in the areas of business improvement, strategic business planning, management, and organizational techniques. Demonstrated ability and experience in management consulting and cross-team facilitation at the senior management level. Familiar with strategies for process improvements, business analysis methods and techniques, consulting strategies and techniques, best practices, and organizational development. Possesses strong facilitation and cross-functional team facilitation skills at the senior management level.



## **MOBIS SCHEDULE AND PRICELIST**

### **Job Title: Subject Matter Expert II**

Functional Responsibility: An authority or expert in one or more business improvement subject areas, including, but not limited to: change management, strategic and business planning, development of leadership/management skills, organizational design, benchmarking, training development, performance measurement, customer analysis, information management, process modeling and analysis, performance measurement, and Business Process Reengineering (BPR) methodologies. Provides expert guidance and direction to teams performing business improvement efforts.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Twelve (12) years of experience in the areas of business improvement, strategic business planning, management, and organizational techniques. Demonstrated ability and experience in management consulting and cross-team facilitation at the senior management level. Familiar with strategies for process improvements, business analysis methods and techniques, consulting strategies and techniques, best practices, and organizational development. Possesses strong facilitation and cross-functional team facilitation skills at the senior management level.

### **Job Title: Subject Matter Expert III**

Functional Responsibility: An authority or expert in one or more business improvement subject areas, including, but not limited to: change management, strategic and business planning, development of leadership/management skills, organizational design, benchmarking, training development, performance measurement, customer analysis, information management, process modeling and analysis, performance measurement, and Business Process Reengineering (BPR) methodologies. Provides expert guidance and direction to staff performing business improvement efforts.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Ten (10) years of experience in the areas of business improvement, strategic business planning, management, and organizational techniques. Demonstrated ability and experience in management consulting and cross-team facilitation. Familiar with strategies for process improvements, business analysis methods and techniques, consulting strategies and techniques, best practices, and organizational development. Possesses strong facilitation and cross-functional team facilitation skills.

### **Job Title: Subject Matter Expert IV**

Functional Responsibility: An authority or expert in one or more business improvement subject areas, including, but not limited to: change management, strategic and business planning, development of leadership/management skills, organizational design, benchmarking, training development, performance measurement, customer analysis, information management, process modeling and analysis, performance measurement, and Business Process Reengineering (BPR) methodologies. Provides expert guidance and direction to staff performing business improvement efforts.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Eight (8) years of experience in the areas of business improvement, strategic business planning, management, and organizational techniques. Demonstrated ability and experience in management consulting and cross-team facilitation. Familiar with strategies for process improvements, business analysis methods and techniques, consulting strategies and techniques, best practices, and organizational development. Possesses strong facilitation and cross-functional team facilitation skills.

### **Job Title: Subject Matter Expert V**

Functional Responsibility: An authority or expert in one or more business improvement subject areas, including, but not limited to: change management, strategic and business planning, development of leadership/management skills, organizational design, benchmarking, training development, performance measurement, customer analysis, information management, process modeling and analysis, performance measurement, and Business Process Reengineering (BPR) methodologies. Provides expert guidance and direction to staff performing business improvement efforts.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Five (5) years of experience in the areas of business improvement, strategic

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business planning, management, and organizational techniques. Demonstrated ability and experience in management consulting and cross-team facilitation. Familiar with strategies for process improvements, business analysis methods and techniques, consulting strategies and techniques, best practices, and organizational development. Possesses strong facilitation and cross-functional team facilitation skills.

### **Job Title: Analyst I**

Functional Responsibility: Lead analyst for business improvement projects, responsible for application of high-level knowledge of industry best practices, business process reengineering, or change management methods to business improvement problems. Analyzes user needs to determine functional requirements and business issues related to implementation of solutions. Evaluates and designs solutions for knowledge management, business process reengineering, and information engineering projects. Incorporates best practices into the implementation of business solutions.

Minimum Education: Bachelor's Degree or equivalent professional experience.

Minimum Experience: Twelve (12) years of experience analyzing complex business change problems and implementing solutions, with at least 3 years of experience leading analysis teams. Subject matter expertise in one or more functional domains, (e.g. finance, personnel, acquisition, etc.). An advanced degree is equivalent to 3 years of experience.

### **Job Title: Analyst II**

Functional Responsibility: Assists lead analyst with design and implementation of solutions to business improvement problems through application of high-level knowledge of industry best practices, business process reengineering, or change management methods. Assists with analysis of user needs to determine functional requirements and business issues related to implementation of solutions. Works with lead analysts to incorporate best practices into the implementation of the business solution.

Minimum Education: Bachelor's Degree or equivalent professional experience.

Minimum Experience: Ten (10) years of experience analyzing complex business change problems, with at least 3 years of experience assisting with leadership of analysis teams. Subject matter expertise in one or more functional domains, (e.g. finance, personnel, acquisition, etc.). An advanced degree is equivalent to 3 years of experience.

### **Job Title: Analyst III**

Functional Responsibility: Assists with design and implementation of solutions to business improvement problems. Assists with analysis of user needs to determine functional requirements and business issues related to implementation of solutions. Works with lead analysts to incorporate best practices into the implementation of the business solution.

Minimum Education: Bachelor's Degree or equivalent professional experience.

Minimum Experience: Eight (8) years of experience with complex business change efforts. An advanced degree is equivalent to 3 years of experience.

### **Job Title: Analyst IV**

Functional Responsibility: Assists with design and implementation of solutions to business improvement problems. Assists with analysis of user needs to determine functional requirements and business issues related to implementation of systems. Works with lead analysts to incorporate best practices into the implementation of the business solution.

Minimum Education: Bachelor's Degree or equivalent professional experience.

Minimum Experience: Five (5) years of experience with complex business change efforts. An advanced degree is equivalent to 3 years of experience.

### **Job Title: Analyst V**

Functional Responsibility: Assists with design and implementation of solutions to business improvement problems. Assists with analysis of user needs to determine functional requirements and business issues related to implementation of systems. Works with lead analysts to incorporate best practices into the

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implementation of the business solution.

Minimum Education: Bachelor's Degree or equivalent professional experience.

Minimum Experience: Three (3) years of experience with complex business change efforts. An advanced degree is equivalent to 3 years of experience.

### **Job Title: Program Manager I**

Functional Responsibility: Responsible for overall program implementation, including management of contractual relationship with client agencies and departments. Oversees a diverse group of functional activities, as well as subordinate groups of technical and administrative personnel. Develops overall program schedule and deliverables, and manages and allocates program funds and resources in order to meet all program requirements.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Fifteen (15) years of experience managing, directing, and implementing large-scale consulting and management projects, with demonstrated capability managing multi-task commercial and/or government contracts of various sizes and complexities. Substantial experience managing business issues associated with customer relationships and client requirements. An advanced degree is equivalent to 3 years of experience.

### **Job Title: Program Manager II**

Functional Responsibility: Provides day-to-day oversight of complex tasks and projects, managing functional activities and subordinate groups of technical and administrative personnel in order to meet program requirements. Assists with development of program schedule and deliverables, and with allocation of resources and funds. Provides day-to-day technical and management oversight of project teams and personnel.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Ten (10) years of experience managing, directing, and implementing large-scale consulting and management projects, with at least 4 years of experience assisting with the management of large projects. An advanced degree is equivalent to 3 years of experience.

### **Job Title: Program Manager III**

Functional Responsibility: Assists with day-to-day oversight of program tasks and projects.

Assists with management of functional activities and subordinate groups of technical and administrative personnel in order to meet program requirements. Assists senior program managers with allocation of resources and funds, and assists with technical and management oversight of project teams and personnel.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Eight (8) years of experience managing, directing, and implementing consulting and management projects. An advanced degree is equivalent to 3 years of experience.

### **Job Title: Program Manager IV**

Functional Responsibility: Assists with day-to-day oversight of program tasks and projects. Assists with management of functional activities and subordinate groups of technical and administrative personnel in order to meet program requirements. Assists senior program managers with allocation of resources and funds, and assists with technical and management oversight of project teams and personnel.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Five (5) years of experience managing, directing, and implementing consulting and management projects. An advanced degree is equivalent to 3 years of experience.

### **Job Title: Program Manager V**

Functional Responsibility: Assists with day-to-day oversight of program tasks and projects. Assists with management of functional activities and subordinate groups of technical and administrative personnel in order to meet program requirements. Assists senior program managers with allocation of resources and

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funds, and assists with technical and management oversight of project teams and personnel.

Minimum Education: Master's Degree or equivalent professional experience.

Minimum Experience: Three (3) years of experience managing, directing, and implementing consulting and management projects. An advanced degree is equivalent to 3 years of experience.

### *Job Title: Program Assistant/Research Assistant I*

Functional Responsibility: Prepares reports and deliverables in final form based on input from team members. Conducts research on matters related to task and project accomplishment. Provides administrative and related support to project teams.

Minimum Education: High school diploma.

Minimum Experience: Three (3) years of administrative and program support experience.

### *Job Title: Program Assistant/Research Assistant II*

Functional Responsibility: Prepares reports and deliverables in final form based on input from team members. Conducts research on matters related to task and project accomplishment. Provides administrative and related support to project teams.

Minimum Education: High school diploma.

Minimum Experience: One (1) year of administrative and program support experience.